

Macquarie Regional Library

Estimated - Detailed Financial Statements

	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Operating				
Income				
Contributions - Annual				
Dubbo Regional Council	-1,058,470	-1,079,639	-1,101,232	-1,123,257
Narromine Shire Council	-124,838	-127,335	-129,882	-132,479
Warrumbungle Shire Council	-178,068	-181,629	-185,262	-188,967
Warrumbungle Premium Services Provided	-42,144	-42,987	-42,987	-42,987
Contributions - Annual Total	-1,403,520	-1,431,590	-1,459,363	-1,487,691
Contributions - Collection Development				
Dubbo Regional Council	-105,847	-107,964	-110,123	-112,326
Narromine Shire Council	-12,484	-12,733	-12,988	-13,248
Warrumbungle Shire Council	-17,807	-18,163	-18,526	-18,897
Contributions - Books Total	-136,138	-138,860	-141,637	-144,471
Contributions - Salary				
Dubbo Regional Council	-973,619	-1,033,829	-1,078,062	-1,113,457
Narromine Shire Council	-262,649	-273,999	-290,933	-298,252
Warrumbungle Shire Council	-352,313	-367,842	-384,090	-399,385
Contributions - Salary Total	-1,588,581	-1,675,670	-1,753,085	-1,811,094
Library Council Subsidy				
Dubbo Regional Council	-172,253	-172,253	-172,253	-172,253
Narromine Shire Council	-37,113	-37,113	-37,113	-37,113
Warrumbungle Shire Council	-45,315	-45,315	-45,315	-45,315
Library Council Subsidy Total	-254,681	-254,681	-254,681	-254,681
Local Priority Project - Collection Development				
Dubbo Regional Council	-23,168	-23,168	-23,168	-23,168
Narromine Shire Council	-25,195	-25,195	-25,195	-25,195
Warrumbungle Shire Council	-25,772	-25,772	-25,772	-25,772
Local Priority Project - Book Vote Total	-74,135	-74,135	-74,135	-74,135
Local Priority Special Projects				
Dubbo Regional Council	-17,556	-17,556	-17,556	-17,556
Narromine Shire Council	-18,896	-18,896	-18,896	-18,896
Warrumbungle Shire Council	-19,329	-19,329	-19,329	-19,329
Local Priority Special Projects Total	-55,781	-55,781	-55,781	-55,781
Other Income				
Interest on Investments	-69,454	-69,454	-69,454	-69,454
Grants	0	0	0	0
Sundry Income	0	0	0	0
Other Income Total	-69,454	-69,454	-69,454	-69,454

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Value Added Income				
Document Delivery	-500	-500	-500	-500
Fees & Charges	-57,226	-58,656	-60,122	-61,626
Value Added Income Total	-57,726	-59,156	-60,622	-62,126
Income Total	-3,640,016	-3,759,327	-3,868,758	-3,959,433
Expenditure				
Depreciation				
Furniture & Fittings	5,364	5,364	5,364	5,364
Office Equipment	42,313	42,313	42,313	42,313
Collections	232,967	232,967	232,967	232,967
Motor Vehicle	4,452	4,452	4,452	4,452
Depreciation Total	285,096	285,096	285,096	285,096
Information Technology				
Executive Council IT Support	41,811	42,668	44,141	45,024
Hardware Maintenance	1,000	1,020	1,040	1,061
Other Minor Equipment	48,000	48,000	48,000	48,000
Software Licences	50,000	52,500	55,125	57,881
Spydus Library Management System	66,800	66,800	66,800	68,470
Wan Charges	23,500	24,088	24,690	25,307
Information Technology Total	231,111	235,076	239,796	245,743
Library Services & Collections				
Children & Youth Services	16,766	17,136	17,515	17,903
Document Delivery	228	234	240	246
Dubbo External Customer Return Chute Upgrade	0	0	0	0
Early Childhood Literacy Program	0	0	0	0
e-Collection Development	100,000	102,500	105,063	107,690
LBW Trust - National Backyard Cricket	0	0	0	0
Local Special Projects	55,781	55,781	55,781	55,781
Marketing & Promotions	10,000	10,251	10,507	10,769
MRL Rebranding	35,000	0	0	0
On-Line Licences, Data Bases & Subscriptions	34,400	35,260	36,142	37,045
Serials	16,419	16,747	17,082	17,423
Summer Reading Club	4,000	4,100	4,203	4,308
Web Page Maintenance	6,000	6,150	6,304	6,462
Library Services & Collections Total	278,594	248,159	252,837	257,627
Management Services				
Audit Fees	4,335	4,422	4,510	4,600
Executive Council Administrative Expenses	96,307	98,715	101,183	104,218
Freight	29,847	29,816	35,779	42,935
Fringe Benefits Tax	2,400	2,400	2,400	2,400
General Expenses	32,252	42,268	32,284	32,300

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Insurances	18,127	20,108	22,306	24,744
Memberships	3,500	3,500	3,500	3,500
Minor Equipment and Furniture	21,000	21,380	21,768	22,164
Motor Vehicle Expenses	5,727	5,956	6,194	6,442
Postage	3,060	3,121	3,183	3,247
Printing & Stationery	16,000	16,000	16,000	16,000
Rental Work Area	6,327	6,485	6,647	6,813
Staff Training	24,000	24,000	24,000	24,000
Telephone	18,530	18,993	19,468	19,955
Management Services Total	281,412	297,164	299,222	313,318

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	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Salaries & Overheads				
Dubbo Regional Council	973,619	1,033,829	1,078,062	1,113,457
Narromine Shire Council	262,649	273,999	290,933	298,252
Warrumbungle Shire Council	352,313	367,842	384,090	399,385
Regional Office	936,076	977,671	1,035,834	1,068,618
Salaries & Overheads Total	2,524,657	2,653,341	2,788,919	2,879,712
Technical Services				
Book Maintenance	4,000	4,101	4,204	4,309
Subscriptions and Memberships	6,523	9,121	9,349	9,583
Technical Services Total	10,523	13,222	13,553	13,892
Expenditure Total	3,611,393	3,732,058	3,879,423	3,995,388
Operating Total	-28,623	-27,269	10,665	35,955
Capital				
Income				
Depreciation (Capital Recovery)				
Depreciation Total	-285,096	-285,096	-285,096	-285,096
Depreciation (Capital Recovery) Total	-285,096	-285,096	-285,096	-285,096
Proceeds from Sale of Assets				
Motor Vehicles	0	-24,233	0	0
Proceeds from Sale of Assets Total	0	-24,233	0	0
Income Total	-285,096	-309,329	-285,096	-285,096
Expenditure				
Acquisition of Assets - Collections				
Collection Development - Dubbo Regional Council	129,015	131,132	133,291	135,494
Collection Development - Narromine Shire Council	37,679	37,928	38,183	38,443
Collection Development - Warrumbungle Shire Council	43,579	43,935	44,298	44,669
Acquisition of Assets - Collections Total	210,273	212,995	215,772	218,606
Acquisition of Assets - Other				
Furniture and Fittings	96,000	67,000	0	0
Motor Vehicle	0	40,821	0	0
Acquisition of Assets - Other Total	96,000	107,821	0	0
Expenditure Total	306,273	320,816	215,772	218,606
Capital Total	21,177	11,487	-69,324	-66,490
Available Funds Movement Prior to Restricted Asset Funding	-7,446	-15,782	-58,659	-30,535

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	2023/2024 Budget	2024/2025 Forecast	2025/2026 Forecast	2026/2027 Forecast
Restricted Assets				
Restricted Assets - Internally Restricted Assets				
Library Operations Surplus	446	29,524	51,659	23,535
Motor Vehicle Replacement	7,000	-13,742	7,000	7,000
Restricted Assets - Internally Restricted Assets Total	7,446	15,782	58,659	30,535
Restricted Assets - Externally Restricted Assets				
Local Special Projects	0	0	0	0
NSW Tech Savvy Grant	0	0	0	0
Restricted Assets - Externally Restricted Assets Total	0	0	0	0
Restricted Assets Total	7,446	15,782	58,659	30,535
Funds Available to (-), or Required From Library Operations	0	0	0	0



Draft Fees & Charges 2023/2024

Macquarie Regional Library

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Name	Year 22/23 Last YR Fee (incl. GST)	Year 23/24		GST	Fee type	GST Code
		GST	Fee (incl. GST)			

MACQUARIE REGIONAL LIBRARY

<u>Pricing Policy</u> FCR – Full Cost Recovery Price set to recover the full cost of providing the goods/services. In determining whether this principle is appropriate consideration is given to whether there are community service obligations or equity issues that would warrant an alternative pricing principle. IS – Industry Standard Price is set to an industry standard. MB – Market Based Price is set by reference to local market prices. Fees are set to be competitive with local service providers. NC – No Charge No price charged for the service. PCR – Part Cost Recovered Price is discounted to below the full cost of providing the goods/services in recognition of a community service obligation. Funding for these services is sourced from other revenue and by charging a nominal fee to help offset the cost of providing the services.

MACQUARIE REGIONAL LIBRARY

Macquarie Regional Library fees and charges are set in recognition of - (1) cost is discounted to below the full cost in recognition of community service obligations - partial cost recovery [PCR] (2) price is set to an industry standards [IS] (3) fees are set to be not competitive with local service providers - market based [MB] (4) where possible, in consideration of the above, full cost recovery [FCR] (5) price is set by regulation/statute [S]

Name	Year 22/23 Last YR Fee (incl. GST)	Year 23/24		GST	Fee type	GST Code
		GST	Fee (incl. GST)			

MACQUARIE REGIONAL LIBRARY [continued]

Reservation Fee	\$1.60	\$0.00	\$1.80	N	PCR	GST Exempt
Variations and exemptions apply to reservations placed under the following member categories: Hospital/Retirement Homes; Book Club; Inter Library Loans; Home Library Borrower; Honorary Members; Branch Libraries/Sections; Home Library Borrower with Family.						
Overdue Fees - item per week	\$1.05	\$0.00	\$1.10	N	PCR	GST Exempt
Variations and exemptions apply to overdue items placed under the following member categories; Hospital/Retirement Homes; Inter Library Loans; Home Library Borrower; Branch Libraries/Sections; Home Library Borrower with Family.						
Overdue Fees - Amnesty	\$0.00	\$0.00	\$0.00	N	FCR	N/A
Item Replacement - Library purchase cost			At cost	N	PCR	10%
Item Replacement - processing charge - per item	\$10.20	\$0.00	\$11.00	N	FCR	GST Exempt

PHOTOCOPYING AND PRINTOUTS

B&W - per A4 sheet	\$0.30	\$0.03	\$0.30	Y	PCR	10%
B&W - per A3 sheet	\$0.60	\$0.05	\$0.60	Y	PCR	10%
Colour copy - per A4 sheet	\$1.00	\$0.10	\$1.10	Y	PCR	10%
Colour copy - per A3 sheet	\$2.05	\$0.20	\$2.20	Y	PCR	10%

LAMINATING

A4 - per page	\$1.55	\$0.16	\$1.80	Y	PCR	10%
A3 - per page	\$3.10	\$0.33	\$3.60	Y	PCR	10%

EQUIPMENT USAGE

Charge includes also using the Branch photocopier to scan documents.

Scanner - per hour	\$6.80	\$0.64	\$7.00	Y	PCR	10%
Scanner - 15 minutes	\$1.70	\$0.16	\$1.75	Y	PCR	10%

Name	Year 22/23 Last YR Fee (incl. GST)	Year 23/24		GST	Fee type	GST Code
		GST	Fee (incl. GST)			

INTER LIBRARY LOANS

Per Item Loan	\$8.00	\$0.82	\$9.00	Y	FCR	10%
Possible additional fee from other libraries	\$28.80	\$2.75	\$30.20	Y	FCR	10%

FAX SERVICES

The fax service charges are based on the current Australia Post *Fax Post Service* charges.

Fax, outgoing (Aust.) - first page	\$5.35	\$0.50	\$5.50	Y	MB	10%
Fax, outgoing (Aust.) - additional pages	\$1.35	\$0.13	\$1.40	Y	MB	10%
Fax, outgoing (O/S), first page	\$11.00	\$1.00	\$11.00	Y	MB	10%
Fax, outgoing (O/S), additional pages	\$2.70	\$0.25	\$2.80	Y	MB	10%
Fax, incoming (all) - first page	\$5.40	\$0.51	\$5.60	Y	MB	10%
Fax, incoming (all) - additional pages	\$1.35	\$0.13	\$1.40	Y	MB	10%

LOCAL AND FAMILY HISTORY RESEARCH

per hour	\$55.00	\$5.45	\$60.00	Y	PCR	10%
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INFORMATION RESEARCH

Community - per hour	\$55.00	\$5.45	\$60.00	Y	PCR	10%
Commercial - per hour	\$80.00	\$7.45	\$82.00	Y	FCR	10%

DIGITAL IMAGE SERVICE

Single TIFF/JPG 300 dpi image on CD (Private Use) - Cost includes CD	\$17.00	\$1.55	\$17.00	Y	FCR	10%
Postage & Handling (if required)	\$12.00	\$1.36	\$15.00	Y	FCR	10%
Single JPG 300 dpi image via email	\$12.60	\$1.15	\$12.60	Y	FCR	10%
Single TIFF/JPG 300 dpi image on CD (Commercial Use) - Cost includes CD	\$55.60	\$5.18	\$57.00	Y	FCR	10%
Postage & Handling - if required	\$11.60	\$1.08	\$11.90	Y	FCR	10%

Name	Year 22/23 Last YR Fee (incl. GST)	Year 23/24		GST	Fee type	GST Code
		GST	Fee (incl. GST)			

WORKSHOPS

Workshops and events - adult - per participant (external service provider)	\$10.00	\$1.00	\$11.00	Y	PCR	10%
Workshops and events - children/youth under 16 - per participant (external service provider)	\$5.00	\$0.55	\$6.00	Y	PCR	10%

MEETING ROOMS

Meeting Room Facilities - Dubbo Branch Library only.

Fees are applicable to commercial/for profit organisations. No fees are applied to 'not for profit' organisations/groups - service groups, charities and cultural organisations.

Meeting Room (Small) - hourly rate	\$30.00	\$3.18	\$35.00	Y	MB	10%
Meeting Room (Medium) hourly rate	\$60.00	\$6.36	\$70.00	Y	MB	10%

LIBRARY BAGS

Nylon with the Macquarie Regional Library Logo	\$5.00	\$0.55	\$6.00	Y	FCR	10%
Drawstring Bag	\$6.00	\$0.64	\$7.00	Y	PCR	10%
Tote Bag - cotton	\$10.00	\$1.00	\$11.00	Y	PCR	10%

BOOK CLUB SUBSCRIPTIONS

MRL Library Book Clubs - Annual			No Charge	Y		
Community Book Clubs - Annual	\$100.00	\$3.64	\$40.00	Y	PCR	10%

EARPHONES

per set Earphones	\$3.00	\$0.36	\$4.00	Y	FCR	10%
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USB THUMB DRIVES

per USB Thumb Drive (16GB)	\$10.00	\$1.09	\$12.00	Y	FCR	10%
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Name	Year 22/23 Last YR Fee (incl. GST)	Year 23/24		GST	Fee type	GST Code
		GST	Fee (incl. GST)			

BOOK SALE

Adult/Junior/Large Print/Non-Fiction - soft cover	\$1.00	\$0.09	\$1.00	Y	PCR	10%
Adult/Junior/Large Print/Non-Fiction - hard cover	\$2.00	\$0.27	\$3.00	Y	PCR	10%
Box of Books - large	\$10.50	\$0.98	\$10.80	Y	PCR	10%
Box of Books - small	\$5.50	\$0.55	\$6.00	Y	PCR	10%

PC COMPUTERS (MRL DECOMMISSIONED)

PC Computers - MRL Decommissioned		Market Price		Y	MB	N/A
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MERCHANDISING

Miscellaneous Items		At market price		Y	PCR	10%
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CAR PARKING LEASE - MACQUARIE REGIONAL LIBRARY - DUBBO BRANCH

Car Parking Lease - Macquarie Regional Library - Dubbo Branch	\$1,154.00	\$107.55	\$1,183.00	Y	PCR	10%
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